



CITY OF SOMERVILLE, MASSACHUSETTS
OFFICE OF STRATEGIC PLANNING & COMMUNITY DEVELOPMENT
JOSEPH A. CURTATONE
MAYOR

November 10, 2010
OFFICE OF THE EXECUTIVE DIRECTOR

Mr. Patrick Field
Consensus Building Institute, Inc.
238 Main Street, Suite 400
Cambridge, MA 02142

Dear Mr. Field:

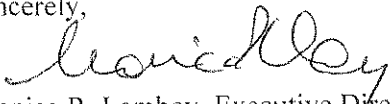
The City of Somerville and Consensus Building Institute, Inc. ("CBI") hereby agree that, with Stacie Nicole Smith as the lead mediator, CBI shall conduct a brief assessment with stakeholders regarding the development of a parcel known as 343 Summer Street in Davis Square, Somerville, MA (the "Property"). The assessment shall include confidential interviews, one on one, or in small groups, with key stakeholders, including:

- The VFW
- The developer
- Two adjacent neighborhoods
- The City of Somerville
- The Ward Alderman
- Others, as needed

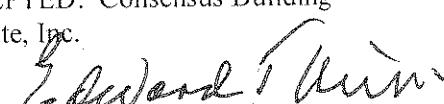
CBI shall prepare a short draft memo summarizing key findings and making a recommendation regarding if and how to proceed with a mediated discussion. Stakeholders shall have a chance to comment on the draft memo. The City shall be responsible for making initial contact with the stakeholder groups and shall assist with scheduling and interview locations, as needed. In addition, CBI shall prepare a memo recommending a process to be followed for remediation of the Property. The total fee for the work will be \$2,450, payable in one lump sum upon completion and submission to the City of the two memos.

CBI shall furnish to the City a W-9 form verifying that the corporation's Federal ID# is 04-318-6073. Other contact information for CBI is as follows: Telephone: 617-492-1414; Fax: 617-492-1919; E-mails: ssmith@cbuilding.org and pfield@cbuilding.org.

Sincerely,


Monica R. Lamboy, Executive Director
Mayor's Office of Strategic Planning &
Community Development

ACCEPTED: Consensus Building
Institute, Inc.

By: 
Edward Minor
Its: Chief Operating Officer



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